



Patrick W. Henning, Director

October 21, 2009

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Arnold Schwarzenegger
Governor

Ms. Karen Fies, Director
Sonoma County Workforce Investment Board
2227 Capricorn Way, Suite 207 E
Santa Rosa, CA 95402

Dear Ms. Fies:

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)
SUMMER YOUTH PROGRAM
FINAL MONITORING REPORT
PROGRAM YEAR 2009

This is to inform you of the results of our review for Program Year (PY) 2009 monitoring review of the Sonoma County Workforce Investment Board's (SCWIB) ARRA Summer Youth Program (SYP). Our review consisted of interviews with your staff and a review of the following items: expenditures charged to the ARRA SYP, oversight of your subrecipients, and procurement transactions. In addition, we interviewed service provider staff, SYP participants, and worksite supervisors, and focused on the following areas of your ARRA SYP: eligibility determination, program operations, participant worksites, participant payroll processing, and oversight.

This review was conducted by Mr. Ron Perez from July 27, 2009, through July 31, 2009.

Our review was conducted under the authority of Section 667.410(b)(1), (2) & (3) of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by SCWIB with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with representatives of SCWIB, service provider staff, ARRA SYP worksite supervisors, and ARRA SYP participants. In addition, this report includes the results of our review of sampled case files, SCWIB's response to Section I and II of the ARRA SYP Onsite Monitoring Guide, and a review of applicable policies and procedures for PY 2009.

BACKGROUND

The SCWIB allocated all of its \$1,202,716 ARRA Youth allocation to serve 294 SYP participants. As of the week of August 31, 2009, SCWIB expended \$795,676 to serve 316 SYP participants.

ARRA SYP REVIEW RESULTS

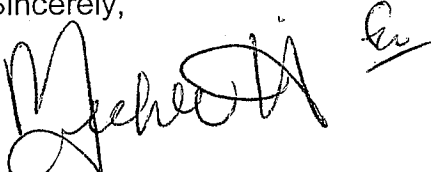
We conclude that, overall, SCWIB is meeting applicable ARRA requirements concerning its program operations and financial management.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all the areas included in our review. It is SCWIB's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain SCWIB's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Ms. Mechelle Hayes at (916) 654-1292.

Sincerely,

A handwritten signature in black ink, appearing to read "Jessiemar", with a small flourish to the right.

JESSIEMAR, Chief
Compliance Monitoring Section
Compliance Review Office

cc: Terri Austin, MIC 50
Jose Luis Marquez, MIC 50
Dathan O. Moore, MIC 50
Daniel Patterson, MIC 45